

Instruction to Authors

Pulse is the official medical journal of Evercare Hospital Dhaka. The aim is to ensure and maintain a strong, up-to-date academic base and share updated medical knowledge, views, and performances.

Papers written in English will be considered for publication provided these have not been published previously and are not under consideration for publication elsewhere.

Conditions for manuscript submission:

- All manuscripts will be subjected to peer and editorial review.
- Accepted manuscripts become the property of the pulse. Any reproduction in whole or part of the manuscript in the same or different language will require written permission from the editorial board of the journal.
- The author should obtain written permission from appropriate authority if the manuscript contains any table; data or illustration from previously published other journals. The letter of permission should be submitted with the manuscript.
- If the photographs are not veiled, permission from the patient or parents/guardians to print should accompany the manuscript. Otherwise, identity will be blackened out.

Manuscript preparation: The editorial board has decided to comply with “Uniform Requirements for Manuscripts Submitted to Biomedical Journals” published by the International Committee of Medical Journal Editors in Vancouver, British Columbia in 1979 (the widely accepted “*Vancouver style*”) published in the *Annals of Internal Medicine* 1982;96:766-71.

- Original articles, reviews, special articles, case reports, and any other articles of medical interest are welcome.
- Should be typed in English on A4 (290 x 210cm) size paper, using Times new roman font, size 12, with double space in all portions. Italic instead of underlying will be more preferred except URL references.
- The manuscript is required to be submitted in Microsoft Word document file format.

- There should be a generous margin of 2.5 cm at the top and bottom and remainder.
- Pages should be numbered in English numerical at the bottom right hand, consecutively, beginning with the title page.
- Manuscripts should be submitted in the following order:
 - Title page (should include the title, name of authors with their affiliations, name and full address of correspondence including email ID and telephone number)
 - Abstract (should include background, objective, methodology, results, the conclusion in short) with keywords
 - Text (Introduction, Materials & Methods, Results, Discussion, Conclusion).
 - Acknowledgments
 - References
 - Tables
 - Figure and Captions
- Other sorts of articles, for example, case reports, reviews, and editorials may have exceptions in the formatting.
- All abbreviation should be completely expressed in the text where it initially appears and abbreviation in parenthesis. Subsequently the abbreviation only may be used.
- **Units of measurement & Drug name**
 - All scientific units should be expressed in System International (SI) units.
 - Authors are referred to “Young DS. Implementation of SI units for clinical laboratory data. Style specifications and conversion tables” *Annals of Internal Medicine* 1987; 106:114-29 for guidance in the use of SI units.
 - All drugs should be mentioned in their approved generic form
- **Statistical Analysis:**
 - Methods of statistical analysis should be mentioned in the material and methods section.
- **Photographs and Illustrations (Figure):**
 - Electronic files of figures with appropriate format (i.e., JPEG or PDF format) that will produce high-quality pictures in the Web version of this journal
 - Internal scale markers, symbols, arrows when used should be used in a contrast color from that of the background.

- The illustration and Photos should be numbered in English numerically+-and labeled properly.
- All illustrations should be numbered in accordance with the citation order in the text
- **Tables:**
 - Should be appropriately and briefly titled.
 - Should not duplicate the text.
 - Numbered with English numerical in order of citation in the text.
 - Do not use internal horizontal or vertical lines
 - Explanatory matters should be placed in footnotes.
 - Abbreviations if used, should be explained in footnotes.
- **Placement:**
 - All photographs, illustrations, and tables should be placed in the text in their appropriate places where their descriptions are given.
- **References:**
 - References should be indicated by superscript numbers consecutively in the text (e.g., "... has been reported¹"; or as shown by Akbar²) in the order in which they are first mentioned and should be listed in numerical order on a separate section at the end of the article.
 - References cited only in tables or legends, or illustrations should be numbered in accordance with a sequence established by the first mention in the text.
 - Titles of journals are preferred to be given in full form or if abbreviated, that should be according to Index Medicus.
 - References from journal must include:
 - i. All authors surnames, and initials of first & middle name (if there are 6 authors or fewer) or if there are more than 6 authors, the first six authors should be listed and et al (means "and other") to be added with a comma and one space between each name. The last author must have a full stop after the name. Surname to be followed by 1 space and initials (no space or punctuation between initials).
 - ii. The full title of the paper followed by a full stop. no need to use italics or underlining;

only the first word of the title of articles are capitalized.

- iii. The full title of the journal or Standard abbreviated followed by a full stop. no punctuation marks are used in the abbreviated journal name-just spaces.
- iv. The year of publication followed by semicolon.
- v. The volume number and the issue number in brackets without any space immediately after the vol. no. (again no space between vol. no. and issue no.) followed by colon.
- vi. The first and last page numbers in hyphenated followed by full stop.

Example: Lee EJ, Kim JH, Park ES, Kim YH, Lee JK, Hong SH et al. A novel weighted scoring system for estimating the risk of rapid growth in untreated intracranial meningiomas. *J Neurosurg.* 2017 Nov;127(5):971-980.

References from books must include Author, Book title, Subtitle, Publisher, Publisher location and Year.

- i. authors or editors name as mentioned under journal above followed full stop.
- ii. title of the book in full form followed by a colon symbol. Capitalize all the first word of the title.
- iii. edition if other than first edition. Abbreviation of word edition "ed" followed by full stop. Afterwards Number (vol and/or no). afterwards page numbers, abbreviate the word page to "p" followed by full stop. e.g.- (xx ed., vol. xx, pp. xxx-xxx)
- iv. place of publication including the state or country in a bracket followed by colon and a space.
- v. name of publisher, followed by semicolon and 1 space.
- vi. Four-digit year of publication followed by full stop.

Example: Malamed SF. Handbook of local anesthesia. 7th ed. St. Louis: Elsevier; 2020.

- References from website must include:
 - i. authors name/s.
 - ii. title.

- iii. Place of publication, if available, followed by colon.
- iv. Publishers followed by semi-colon
- v. Date of publication- Four-digit year of publication, three-letter month, day (if available)
- vi. date of access/cite.
- vii. available URL address.

Example: Gaillard, F., Luong, D. Meningioma. Reference article, Radiopaedia.org; 2008May. (Accessed on 24 Feb 2022) available from: <https://radiopaedia.org/articles/meningioma?lang=us>

Manuscripts Submission:

- the manuscripts should be submitted to the editor/ executive editors with a covering letter, mentioning that the work has not been published or submitted for publication anywhere else.
- Authors should mail the article to the designated email address or to editor in chief.
pulse@evercarebd.com
or raihan.hussain@evercarebd.com

Copyright: No part of the materials published in this journal may be reproduced, stored or transmitted without prior written permission of the editorial board.